



**Spira Manufacturing remains OPEN as an “Essential Business”
COVID-19 creating some excusable delays**

June 8, 2020

Dear Spira Customer & other interested agencies:

Spira is taking all necessary precautions and measures to maintain the highest levels of support to our customers while ensuring the health and wellbeing of our employees. We want to reassure you that we are remaining open for business as we are within the category of “essential business” - manufacturing to the supply chain of the DOD, DOE, and other government and commercial agencies specified in the orders from the CA Governor and Los Angeles Mayor.

However, as a result of the unprecedented pandemic of COVID-19, there is likely to be some business disruption caused by events beyond our control, including supply chain interruption, government mandated closures, and logistical restrictions. These disruptions were unforeseen, beyond Spira’s reasonable control, and constitute excusable delays or *force majeure* events. Accordingly, these events excuse Spira from various contractual obligations, including honoring previously issued need dates, contract dates and acceptance of deliveries.

Even though these events have relieved Spira from its strict contractual obligations, we are doing everything possible to align our capabilities with the needs of our customers. Spira is adjusting our build schedules, which may reduce quantities or move out current purchase order delivery/dock dates. These changes will be communicated to each order’s respective buyers’ agent. We are doing our best to minimize delays and will continually monitor the circumstances and keep you informed of any further developments that may impact our respective businesses.

Because of the unpredictable impacts of the COVID-19 pandemic, we are unable to determine how long these excusable delays and force majeure events will continue. We sincerely regret any inconvenience this has caused you, our valued customer. Please know that, wherever possible, Spira’s team members are working closely with our production and supply base as well as your organization to mitigate the impacts of associated changes.

Should you have any questions regarding this letter or its contents, please contact your Spira Customer Service representative.

Sincerely,

The Spira Management Team

**We remain open Mondays, Tuesdays, Thursdays and Fridays 6:30-4pm PT.
Closed Wednesday's**